

Benefits Open Enrollment

November 4 – 15, 2024

Mauser Packaging Solutions' benefits Open Enrollment for 2025 will be held November 4 to November 15, 2024. Don't miss your opportunity to elect, change, or waive benefits coverage for the upcoming plan year. Benefits elected during this enrollment period become effective January 1, 2025.



IMPORTANT MESSAGE (PLEASE READ)!

All employees are strongly encouraged to review all benefit options and make selections as necessary. If you do not take any action during the annual open enrollment period, current benefits will carry over as of January 1, 2025.

Exception: Health Savings Account (HSA) and Flexible Spending Accounts (FSAs) elections **do not** carry over year-to-year. You must elect to contribute during open enrollment each year.

3 Easy Enrollment Options:



ONLINE

Benefits Portal: Online and App

The online enrollment system is available 24/7 during the enrollment period.

Visit <http://digital.alight.com/mauserpackaging> or download the Alight Mobile app to register or log in, and follow the prompts to complete your enrollment (see reverse side for details). For the best user experience, use Google Chrome when enrolling online.



PHONE

Benefits Service Center by Phone

Call the Benefits Service Center at **1-833-793-0802** to speak with a Benefits Counselor who will explain your options, answer your questions, help you with benefit decisions, and take your elections over the phone. Calls to the Benefits Service Center will be answered in the order that they are received. Monday – Friday 9:00 a.m. to 6:00 p.m. (CT)



VIRTUAL

Schedule an appointment with a representative who will help you enroll at a time that is convenient for you. Go to <http://digital.alight.com/mauserpackaging> and click on the "Need Help?" tile.

Benefits Counselors are available to help you navigate the enrollment system, answer your questions, and help with your benefit selections. You can connect with a counselor in the format that works best for you.

Spanish speaking and translation services for other languages available.

Benefits Portal

Alight system

During Open Enrollment, you are required to log into the Benefits Portal at <http://digital.alight.com/mauserpackaging> to make your benefit elections. You may also enroll by downloading and utilizing the Alight Mobile app, or by calling the Mauser Packaging Solutions Benefits Service Center at **1-833-793-0802**.

If you experience a Qualifying Life Event that prompts you to make a change to your benefit elections, you have 30 days from the event date to log into the Benefits Portal and request a change.

How To Log In: Online And App

- Go to <http://digital.alight.com/mauserpackaging>, or download the Alight Mobile app from the Apple Store or Google Play (or scan QR code below).
- The first time logging in, choose the **“New User?”** link.
- Identify yourself using the last 4 digits of your Social Security Number and Date of Birth.
- Establish your security questions and answers (choose 5).
- Create a **User ID** (must be at least 8 characters long and is not case sensitive).
- Create a **Password** (must be at least 10 characters long and contain 3 out of 4 of the following: a capital letter, lower case letter, number, and special character).
- Retain your User Name and Password for future logins. If logging in from an unknown device, you may be asked to answer your security questions.

The Dashboard

Once you are logged in you will have access to the Mauser Benefits Portal. The Benefits Portal is your **year-round** resource for your Mauser Packaging Solutions benefits. You are able to login throughout the year to:

- View your benefit election summary
- Make a change to your benefits if you experience a Qualifying Life Event
- Access benefit overviews, plan documents, forms and flyers, important employee notices, and more

Enrollment resources

VISIT:

MAUSER*NOW*



LOG INTO:

Mauser Benefits Portal



**Download and Log Into the
Alight Mobile App**

